



No.F.3(13)/SBPITI/GR/ PUR/TRG/Repair items/2023-24/p-04

Dated: 16/7/24

To,

M/s Notice Board & Website of ITI

Sub: Quotation for Repair & Maintenance of items.

Sir/Madam,

This institute requires Repair & Maintenance of following items.

(i) List of Furniture Items, Window, Door, Showcase etc. required to be Repair				
S.No.	Name of Furniture Item	QTY	Type of Repair/ maintenance work	Remarks, if any
1	STEEL CHAIR WITH ARMS	06 Nos.	Caning & welding work	
2	STEEL CHAIR WITHOUT ARMS	01 Nos.	Caning	
3	REVOLVING CHAIR(wheel & base of chair)	12 Nos. 07 nos.	Wheel Base of chair broken	
4	CHAIR WOODEN	02 Nos.	Sun mica required	
5	WRITING CHAIR/tutorial Chair	03 nos.	Flap desk	
6	DUEL DESK	02 Nos.	Top and bottom broken	
7	Student lockers	01 no.	Leg and D : repaired	
8	WOODEN STOOL	02 Nos.	Screw and : wooden work	
9	Steel Stool	16 Nos.	Top repaired	
10	Drawing board	08 Nos.	Wooden top repaired	
11	PRINTER TABLE/Teacher Table/computer table	06 Nos.	Wooden Top/Screw/drawers/	
12	STEEL ALMIRAH (Leg)	09 nos.	Legs Broken	
13	STEEL ALMIRAH (LOCK)	14 nos.	Replace or repair the lock	
14	BLACK BOARD/White Board/Green Board	03 Nos.	Replaced base/board	
15	Lab door	01 nos.	Door closing problem	
16	Window	12 nos.	Replace the lock	
17	Showcase	01 nos.	Mirror Required	
18	Welding work on drawing board frame/Kundi	04 nos.	welding	
(ii) List of Printer & MICROWAVE OVEN required to be Repair				
1	HP PRINTER 1505	01 nos.	Not working	
2	HP PRINTER 1022	01 nos.	Printing problem	
3	Microwave Oven	03 nos.	Heating Issue	

Therefore I request you to kindly see the nature of work required in above mentioned items and Submit the rates as per prescribed specification within 07days in sealed Envelope. Sealed Quotation envelope(s) will be open on 24/07/2024..... at 2:00 Pm in presence of the all purchase committee members in the Principal/HOO Chamber.


(Krishan Kant Narwal)
Principal/HOO